**NCSA/Concord FC Minutes**

The regular monthly meeting of the NCSA/Concord FC was held on February 28th, 2018 at the Dunkirk Police Clubhouse.

A quorum being present, Director of Travel Witkowski, called the meeting to order at 7:05 PM.

The following were in attendance: Chris Witkowski, Jim Rush, Debbie Dispense, Mark Taylor, Cristina Gegenschatz, Krista Bellis, Jake Wilkins, Aaron Pietro, Brett Gould

**Minutes**

* The minutes of the previous meeting were approved. Motion by Gegenschatz, 2nd by Maytum. All in favor.

**Treasurer’s Report**

* The report to filed with Treasurer Fote-Derby for audit.

**Reports of Directors & Coordinators**

* Director of Travel- None
* Director of Fall- None
* Director of Coaching- Gould updated on coach training. Will solidify USSF D prerequisites
* Sponsor Coordinator- Maytum sponsor presentation. Same attached.
* Field Use Coordinator- Bellis explained her role and advises coaches to update her on practice locations.
* Budget Coordinator- Dispense submitted a template for the treasurer report.
* Tournament Coordinator- Gegenschatz explained her role and advised all teams are entered in BWNYJSL Odenback tournament and will enter the Clarence tournament. 13U-19U will have coach choise for a third tournament.

**Unfinished Business**

* Sponsor Coordinator Maytum gave a presentation on the program. The presentation is scanned into Google Group. Maytum and Gould to work together on how to proceed.
* CFC Policies and Procedures Final Draft made available to the committee and guests for final review. Committee determined that all would review and an electronic vote would be held to forward to NCSA Board of Directors for final review

**New Business**

* None

**Motion to adjourn by Maytum, 2nd by Gegenschatz. All in favor.**

ADJOURNED 8:35 PM

Respectfully Submitted,

Christopher Witkowski

Director of Travel