**NCSA/Concord FC Minutes**

The regular monthly meeting of the NCSA/Concord FC was held on August 22nd, 2018 at the Dunkirk Police Clubhouse.

A quorum being present, Director of Travel Witkowski, called the meeting to order at 7:05 PM.

The following were in attendance: Chris Witkowski, Cristina Gegenschatz, Krista Bellis, Mark Maytum, Jake Wilkins, Aaron Pietro, Brett Gould, Jim Enser (Jim Rush, Debbie Dispense excused)

**Minutes**

* **The minutes of the previous meeting were approved. Motion by Gegenschatz, 2nd by Maytum. Vote held, All in favor.**

**Treasurer’s Report**

* The report to filed with Treasurer Fote-Derby for audit.

**Reports of Directors & Coordinators**

* Director of Travel- Chris Witkowski
  + President Wilkins expressed his appreciation for the committee’s hard work
  + BWNYJSL review- All great reviews, return of home games, two 1st place teams, two 2nd place teams, 2 middle division teams
  + CFC Handbook Board Approved- Being disseminated via Newsletter first
  + Independent Team Proposal- Not needed
  + Teams declared- STTSL: 9U, 11U BWNYJSL: 11UB, 13UB, 13-14UG, 15UB, 17UB, 19UG
    - Discussion regarding dropping STTSL- needs more discussion
  + Team creation issue- STTSL waiting list not monitored at first, Gegenschatz volunteered time and attempted recruitment of another 13U & 15U STTSL- Not enough responses to form. Create some sort of position- Outreach Coordinator? Desire to notify player reason(s) for getting cut.
  + Refunds
  + Uniform order deadline, sizes, add-ons- BSN required minimum 12 orders to place an order or add-on fee would be accessed. In some cases would’ve been an extra $90. Many families late with registering. System needs to be enhanced. Consolidated bid with entire NCSA
  + Try-outs- Lengthy discussion regarding its necessity and/or possible changes. Committee to review tryout change proposal
  + Field lining bid- Tabone’s won bid for approximately $6,000. Many lining mistakes reported. Issues to be reported to President
  + Upcoming NCSA Board Elections- President, Secretary, Finnegan At-Large position
  + CFC Committee member Mark Taylor resigned. Letters of interest should be forwarded to the Director of Travel
* Director of Fall- Aaron Pietro
  + 2018 season - 60 participants (36 - 5th/6th, 24 - 3rd/4th )
  + Awaiting schedule
* Director of Coaching- Brett Gould
  + None
* Sponsor Coordinator- Mark Maytum
  + Maytum with assistance from Gould to develop a system for securing sponsors to off-set expenses for families before November 1, 2018
* Field Use Coordinator- Krista Bellis
  + Report received and filed
* Budget Coordinator- Debbie Dispense
  + Excused
* Tournament Coordinator- Cristina Gegenschatz
  + Not on agenda

**Unfinished Business**

* Holy Trinity expansion project- NCSA President Jake Wilkins created a Land Acquisition/Improvement Committee at NCSA Board level
* Concord Logo- Withdrawn for next meeting

**Pre-filed Resolutions**

* **Resolution to Adopt Resolution format - #1-2018 Vote held, All in favor**

**ADOPTING FORMAL RESOLUTION FORMAT**

WHEREAS, That Concord FC, as a club, wishes to adopt a formal written resolution format in order to publish policy, principles, and/or sentiments in an effort to improve communication and transparency with its membership;

RESOLVED, That resolutions will be pre-filed on the agenda prior to any CFC committee meeting following common practices of Robert’s Rules of Order. Agendas, minutes and resolutions will be published to the NCSA official website myncsa716.net.

**New Business**

* Uniform Bid- Will be handled at the Board level with input from the committee
* Home Fields- Securing home fields will be handled by Land Acquisition/Improvement Committee

**Motion to adjourn by Maytum, 2nd by Gegenschatz. All in favor.**

ADJOURNED 9:37 PM

Respectfully Submitted,

Christopher Witkowski

Director of Travel